



Saltash Town Council

Konsel An Dre Essa



The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk

16 September 2026

Dear Councillor

I write to summon you to the **Meeting of Policy and Finance Committee** to be held at the Guildhall on **Tuesday 22nd September 2026 at 6.30 pm.**

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so **no later than three working days before the meeting** either by email to enquiries@saltash.gov.uk or via The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX.

Please note if Councillors have any questions on the business to be transacted at this meeting the Clerk must be notified **no later than 12 noon the before the meeting.**

Yours sincerely,

S Burrows
Town Clerk/ RFO

To:

Essa	Tamar	Trematon
A Ashburn R Bickford R Bullock L Mortimore P Samuels (Chairman)	S Gillies M Johns S Martin P Nowlan J Peggs J Suter (Vice-Chairman)	S Slavin S Miller B Samuels B Stoyel

Agenda

1. Civility and Respect Pledge Reminder.
The Town Council has adopted the Civility and Respect Pledge. Members are reminded of their obligations under the Code of Conduct. Debate is to be respectful, focused on the issues, and conducted in accordance with the Code of Conduct.
2. Health and Safety Announcements.
3. Apologies.
4. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
5. Public Questions - A 15-minute period when members of the public may ask questions of the Town Council.
Please note: Any member of the public requiring to put a question to the Town Council must do so by email or via The Guildhall **no later than three working days before the meeting.**

Members of the public are advised to review the Receiving Public Questions, Representations and Evidence at Meetings document prior to attending the meeting.
6. To receive and approve the minutes of the Policy and Finance Committee held on 7 July 2026 as a true and correct record. (Pages 5 - 15)
7. To review the Policy and Finance Business Plan Deliverables and consider any actions and associated expenditure; (Pages 16 - 17)
8. To note that all accounts and bank accounts are reconciled up to August 2026.
9. To note that petty cash is reconciled up to August 2026.
10. To receive and note a report on VAT. (Page 18)
11. To receive a report on investments and consider any actions and associated expenditure. (Page 19)
12. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Councils Financial Regulations. There are no discrepancies to report.

13. To receive the current STC Committee budget statements and consider any actions and associated expenditure. (Pages 20 - 33)
14. To receive a report on investments and consider any actions and associated expenditure. (Pages 34 - 37)
15. To receive a report on insurance claims and consider any actions and associated expenditure. (Page 38)
16. To receive the Town Council main insurance policy renewal and consider any actions and associated expenditure. (Pages 39 - 40)
17. To consider Risk Management reports as may be received.
18. To receive an updated report on Democratic Services Software and consider any actions and associated expenditure. (Pages 41 - 47)
(Pursuant to P&F held on 7.7.26 minute nr. 49/26/27)
19. To consider a Community Chest application from Saltash Amateur Boxing Club and consider any actions and associated expenditure. (Pages 48 - 77)
20. To consider a Festival Fund application from Saltash Christmas Festival and consider any actions and associated expenditure. (Pages 78 - 101)
21. To receive reports on Town Council Grant Funding and consider any actions and associated expenditure.
 - a. CC290 Tamar Trotters; (Pages 102 - 108)
 - b. FF132 Saltash May Fair; (Pages 109 - 114)
 - c. FF133 Regatta. (Pages 115 - 126)
22. To receive and note Saltash Youth Network meeting notes. (Pages 127 - 132)
23. To receive and note quarterly reports for the Commissioning of Professional Youth Work in Saltash:
 - a. Livewire; (Pages 133 - 142)
 - b. The Core. (Pages 143 - 149)
24. To receive reports from Working Groups and Outside Bodies:
 - a. Saltash Team For Youth.
 - b. Section 106 Panel.

25. Public Bodies (Admission to Meetings) Act 1960:
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
26. To consider any items referred from the main part of the agenda.
27. Public Bodies (Admission to Meetings) Act 1960:
To resolve that the public and press be re-admitted to the meeting.
28. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.

Date of Next Meeting: Tuesday 10 November 2026 at 6.30 pm